

CARMEL BAPTIST CHURCH

Position Description

Connections Pastor

Ministry Area: Generations

Reports To: Adult Pastor

Supervises: n/a

FLSA: Exempt

SUMMARY OF THE BASIC FUNCTION

The Connections Pastor, in cooperation with the Adult Pastor and the Connections Ministry teams, would assist in connecting people to Carmel's disciple-making plan. Specifically, the Connections Pastor provides guidance for those making spiritual decisions (salvation, baptism, and church membership). In addition, the Connections Pastor would oversee the Sunday morning hospitality groups and assigned pastoral care opportunities of the Connections Ministry.

GENERAL QUALIFICATIONS

Education: A bachelor's degree is required. A Master's degree from a Southern Baptist or like-minded seminary is preferred. Coursework in principles of Christian Education is desired.

Knowledge: A practical understanding of spiritual development of adults; sound biblical knowledge particularly related to the gospel and spiritual formation; ability to teach and a strong sense of calling to develop leaders for Christian ministry is required.

Skills: Ability to develop leaders for ministry, and to manage events. Requires creativity in assisting teams as well as excellent skills in oral and written communication, process orientation, and servant leadership. Must be a self-starter, tactful, affable, open, and assertive. Must be able to teach the Bible and to train others how to teach effectively.

Experience: A minimum of two years of teaching and leadership responsibility in a parachurch or local church's adult ministry. Must have hands on experience working with various ministry

programs and resources related to adult ministry as well as working with adult volunteers.

Physical Demands/Work Environment: Vision, hearing, and speech are essential to effectively preach and teach. Strong communication skills are essential. Must be able to sit at a desk at least 50% of the time. Must be able to lift 25 pounds. Must be able to ambulate from one end of the campus to the other, including up and down stairs leading to the worship platform and into the baptistery.

Mental Requirements: Attention to detail and mental concentration are necessary for performing multitasks, meeting deadlines and tolerating frequent disruptions. The ability to deal with stressful situations is necessary. Must have the ability to supervise a group of volunteers.

SCOPE OF AUTHORITY

n/a

ESSENTIAL FUNCTIONS

Connections Ministry Teams Leadership (90%)

- Lead the Connections Ministry leadership teams.
- Provide guidance for adults seeking to connect to Christ in salvation, baptism, membership and discipleship.
- Oversee connections with first time guests.
- Provide new believers and those being baptized with counseling, referral to a pastoral team member, and a discipleship growth plan.
- Correspond with member candidates in person, by phone, or email and guide them through the membership process.
- Oversee the Connections Class.
- Recruit, train, and lead a team of Coaches.
- Oversee the leadership team that coordinates Sunday morning hospitality groups (those who greet and assist people in the parking lots, welcome desks, doors, hallways, and in the Worship Center)
- Implement a plan for inviting, orienting, and training Hospitality volunteers
- Provide logistical support and resources for the Hospitality team
- Coordinate hospitality for special events with the Adult Ministry team

Other Responsibilities (10%)

- Participate in weekly leadership meetings and Adult Ministry planning sessions.

- Provide teaching and pastoral care when assigned.
- Conduct hospital visitation as assigned.
- Integrate this ministry into the Carmel Christian School ministry. Work with the CCS ministry to provide assistance in discipling students. Document activities and provide as part of your annual review.
- Other duties as assigned.