

# Parent Information Sheet for Camp

Registration for the **2018 CarmelKidz University of Genesis** camp opens on **Sunday, March 4**. CarmelKidz Genesis camp is for children currently in **grades 3-6 for the 2018/2019 school year**. You will be sent a **specific camp email** for the **gender and grade** of your child(ren) late in the week prior to March 4. Please use the link on the email to register your child. **Each grade and gender will receive a separate email**. Please do not forward the email to family or friends. Priority registration is for those children who regularly attend their DC. Registration is only open in-house through the first 2 weeks of March. If you have multiple children, please make sure you use the correct link for their registration. Again, each grade and each gender will receive an email. The cost of camp will be \$375.

-An **early-bird registration** price of \$345 is offered **through the month of March** if you choose to **pay in full at the time of registration**. If you wish to pay by installment payments, the cost will be \$375 with \$125 due at registration. Regardless of how you choose to pay, \$125 of your application fee/tuition is **non-refundable**.

-We highly recommend you register online using the link you will be sent. A paper registration form will be required for those who wish to use either cash or check for registration. The paper form will not be available for the first few weeks of registration while our priority is in-house registration. In-house registration will include those who regularly attend our Sunday morning DCs and those who attend on Wednesday nights. When registering, please review your information carefully before you submit your camp registration.

-When successfully registered online, you will receive an **immediate acknowledgement (receipt)** of your registration. Unless you receive the receipt email, your child is not successfully registered for camp. We cannot process credit card payments in person at Carmel. If you wish to use your credit card, you must register online. If you intend to deduct the cost of camp from your taxes, please hold on to your receipt(s).

-Within 2 weeks of your registration, you will receive an email with an attachment of the Health and Waiver forms that are required for camp. Please note there are 2 sets of forms, and each set will be multiple pages. It is important for you to complete and return the forms as soon as possible as final cabin assignments will not be made until these completed forms have been returned to the CarmelKidz office. If your child has significant food or medication needs for camp, you will be sent additional forms related to allergies, medications, or food. Most children with significant food allergies will need to take most of their food with them. Just prior to camp (typically the week before), you will be sent a copy of the camp menu for our week. At that time, you can determine what foods your child needs to take to camp. Please note that we typically have a nurse assigned to each grade. Our nurses and cabin counselors can help your child if he/she needs to take supplemental food.

-**Additionally, our University of Genesis camp has electives you can choose for your child. You will be sent the elective registration form after your Health/Waiver forms have been returned to our office and are complete in every way. Space for each elective is limited, so please make sure all registrations/forms are correct and complete.** You must print and return a **hard copy** of the forms, as we **cannot accept** scanned and emailed forms.

-Please take your time when completing the Health forms as these forms will help us adequately care for your child while he/she is at camp. **You will be asked to attach a copy of the front and back of your family's insurance card**, and you will be asked to provide the date of your child's last Tetanus shot. **You must provide the month and year of the Tetanus immunization.** The forms are not complete unless all of the required information is on the form. **You will need to provide and attach the copy of your insurance card to your child's forms.** If you want to get a head start on the forms, the forms are posted on the Carmelkidz website: <http://carmelbaptist.org/carmelkidzcamp>

-Please select the correct grade (**current year in school for 2017/2018**) and gender when registering your child for camp. Also, please make sure your **child's name** is entered on the registration form. If you make a mistake and register incorrectly, we cannot move your child to the correct grade or change his/her name. In order to correct the

error, we will need to cancel your child's registration and ask you to register him/her again. Grades and genders are set up separately, so we can close specific groups when full and leave the other groups open for registration. **Space is limited at camp**. We cannot stress this enough! In order to ensure your child has a space available, you will need to register him/her as soon as possible once registration opens. If you are the parent of a 3rd grader or are new to CarmelKidz camp, please note that registration for camp typically fills very quickly (**within about 2 weeks**), so we encourage you to register as soon as possible. We have camp DVDs available from last year's camp. You may check out and view the DVD, so you will have a good, basic idea of what goes on at camp. DVDs are available for check out from the CarmelKidz office. Please see someone at the Uptown Information Desk on Sunday mornings on Wednesday nights in order to check out a DVD.

-First time campers may request a roommate. **Please note: this is only for first-time campers**. You must provide the roommate information **at the time of registration** as it cannot be added to your child's information at a later date. **If you do not know the name of another camper, please do not worry**. The children are typically assigned to a cabin with other children they know from their Sunday Discipleship Community small group or from their Wednesday night class. Use this time to begin to speak to other parents about camp. We also ask for school information, so we can use school information, if needed, when we make cabin assignments. Once the cabin assignment process begins in early April, we will be unable to honor roommate requests. This is yet another reason to register early. Please note: **We do not mix grades at camp**.

- If you choose to pay by installment payments, payments (other than the initial deposit) will be due on or before **April 30 and June 15**. Please mark your calendars with these dates. After June 30, we are unable to issue any refunds for camp.

-Partial scholarships are available to **active Carmel members**. In order to apply for a scholarship, your child **must first be registered for camp and the initial deposit of \$120 paid in full**. After you receive the confirmation email of your child's registration, please let us know you wish to apply for a scholarship. A scholarship request form will be emailed to you at that time. Actual scholarship amounts will be determined by the number of applicants. For this reason, please apply for a scholarship as soon as possible.

- The **Parent meeting** for camp is scheduled for Wednesday, **May 23**, at 6:15pm in the Uptown Auditorium (2<sup>nd</sup> floor) at Carmel. Please mark your calendars with this date. It is very important for you to attend this meeting. At this time you will receive your child's cabin assignment for camp. We do not disclose the names of children within each cabin, so you will not be given a list of the kids assigned to your child's cabin. Children will find out their elective information when they receive their permanent name tag **at camp** on Sunday evening after we arrive at Look Up Lodge.

At this point in time, we have not determined what electives will be offered for camp. Children will do 2 electives for 2 days and then will swap to do 2 additional electives for 2 days. We encourage children to **try something new** and not necessarily what his/her friends are taking. This is a great time to explore new activities.

Please let us know if you have questions regarding CarmelKidz University of Genesis camp.

**Once again, registration will begin on Sunday, March 4. The registration links will open at 8am.**